

TERMS OF REFERENCE – ALPINE OFFICIALS CHAIR

Purpose

The Alberta Alpine Officials Chair is responsible to oversee the education of Officials, to coordinate the activities of Officials in the Province, and to act a liaison with National Officials Committee, with a view to promoting excellence in officiating.

Composition and Terms of Office:

The Alberta Alpine Officials Chair is nominated by the Board of Directors (A recommendation will be made by the Audit and Governance Committee). The Chair shall be selected among active Technical Delegates (TD) within Alberta Alpine and will generally have their support and respect. The term of office is two (2) years to a maximum of three (3) consecutive terms.

Duties and Responsibilities:

1. Sit on the National Officials Committee, as the Alberta Alpine delegate, to
 - participate in matters affecting the national officiating standards
 - assist in developing training programs and materials for Alpine and Ski Cross Officials
 - make recommendations of officials for consideration as National Officials
 - review and endorse applications for FIS TD's for Alpine and Ski Cross

2. Coordinate the training for Alberta officials
 - Attend the annual FIS TD update or delegate this responsibility appropriately
 - Conduct an official's update based on the FIS TD Update and National Officials Committee communications.
 - Coordinate and administer Level 1, 2, and 3 Officials training courses, and courses for race administrators and timing officials
 - Review the current officials list for Alberta to ensure officials are maintaining their certifications as required by Alberta and the National Officials program

3. Manage the Technical Delegates within Alberta
 - Screen applicants for the TD role, to ensure qualification requirements are met
 - Coordinate the training for qualified applicants for the TD role
 - Administer the assignment of TD's to Alberta Alpine events in a timely matter – ideally within two weeks of a stable version of the Alberta Calendar being released in late September

- Address complaints relating to TD conduct, in accordance with the Code of Conduct policy as well as the National Official's Program
- Provide guidance and mentorship to TD's on specific matters, as they arise, and as requested

Accountability

The Officials Chair is accountable to the Board of Directors and the National Officials Committee.

The Officials Chair should provide updates to the Board of Directors as requested.