



Skimeister Alpine Racing Club Program Manager - Position

The Skimeisters Alpine Race Club (SARC) is a member club of the Nakiska Alpine Ski Association ("NASA") located in Calgary, AB, with primary training at the Nakiska Ski Resort. NASA consists of 5 independent ski clubs comprising 250+ athletes and 40+ coaches. Working in conjunction with the other NASA member clubs, SARC is committed to delivering athletic programs to some of Alberta's most promising and dedicated U10 alpine skiers. Our goal is to raise the bar in the standard of athlete and ski racer development while keeping the cost of the sport accessible to as many families as possible.

Reporting to the NASA Program Director, the Nancy Greene (NG) Program Manager plays a key role in developing our young talent and igniting a spark and a love for the sport of skiing and ski racing.

SARC is seeking a Nancy Greene Program Manager for the 2021-22 season, September to April.

Responsibilities

In collaboration with the NASA PD, the NG Program Manager is responsible for the implementation of the U10, U8 and U6 seasonal programs and management of the SARC coaching staff. Specific responsibilities include the following (scope of work available upon request).

- Collaborate with PD in the design and implementation of the NG dryland program.
- Collaborate with PD in hiring of SARC coaching staff.
- Collaborate with PD and Executive Director (ED) in delivery of parent information sessions.
- Collaborate with ED regarding athlete registration and general administration of the SARC program.
- Train the coaching team and provide regular feedback on their on-snow delivery.
- Develop daily objectives and work with staff to ensure coaches stay on-task.
- Course setting as needed to meet the daily objectives.
- Ensure a safe training and race environment for athletes while delivering the content in a fun and creative way.
- Keeping up to date training journals, attendance records and incident reports.
- Work with staff to ensure year end report cards are complete for all athletes.
- Ensure coaches are enforcing the NASA Code of Conduct.
- Attend all monthly Head Coach meetings & monthly SARC board meetings.
- Weekend availability and some weeknight availability (1 night/week) at Winsport will be required.
- Weekend travel for competitions and training required.

Qualifications and Characteristics

- 5+ years' general ski coaching experience at NG or U12 levels
- Previous experience as an NG co-ordinator/Head coach desired.
- Minimum ACA EL-C and CSIA 1.
- Degree in Education, Kinesiology, Physical Literacy, or related field an asset.
- Strong understanding and knowledge of the ACA LTD plan.
- Team player, able to work well and communicate with other members of a larger coaching team.
- Experience working effectively with parents, athletes, and coaches with high level of diplomacy.
- Skill development oriented, highly motivated and holds self and others to a high standard.
- High level of energy, stamina, professionalism, and dedication.

Interested candidates please submit your cover letter, resume and professional certification/education details to NASA, info@skinasa.org. We thank all applicants for their interest. However, only candidates under consideration will be contacted.